



No 360? No Problem.

Conducting a 360 evaluation using the Blue evaluation module.

August 3, 2017 - Lawrence Williams, MS

Agenda

- OHSU Context
- The Problem
- The Solution
- The Walkthrough
- Q&A
- Reporting (if we have time)

This is OHSU



And so is this.



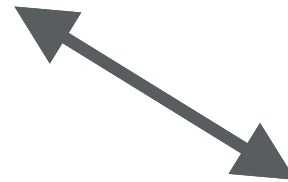
How does it work?



Banner® by Ellucian



blue®



Sakai



The Problem



The Problems

- Financial freeze at OHSU; unable to add the 360 module implementation costs to the TLC budget.
- Needed by several departments, including Physician Assistant program, Nutrition program, clinical preceptorships, and so on, to conduct peer, self, and facilitator evaluations.
- No single set of evaluation questions between the programs.



The Problems

Note: This is not a replacement for Blue's 360 evaluation tool!





The Solution





The Solution

- Developed with the assistance of eXplorance's support team and Blue support documentation.
- Not pushed by Banner, which allows for question customization.
- Types of projects created: weekly lecture evaluations, peer evaluations, self evaluations, student evaluations of facilitators, and mentor/student evaluations.




Walkthrough



The Walkthrough

1. Create two CSV datasource files: one for users, the other for the relationships.

Results: 1 - 3 of 3 Item(s)

	Datasource 
<input type="radio"/>	Bluenotes2017 SandP Peer Rel
<input type="radio"/>	Bluenotes2017 SandP Self Rel
<input type="radio"/>	Bluenotes2017 SandP Users

The Walkthrough

2. In the user file, create columns with the following pieces of information: userID, first name, last name, email address (twice), and Blue role. Upload it to Blue, then Import it.

	A	B	C	D	E	F
1	user_id	last_name	first_name	SWTPEVA_EMAIL_ADDRESS	SWTPEVA_EMAIL2	blue_role
2	fakestudent6	Bumps	Billy	sakaiger@ohsu.edu	sakaiger@ohsu.edu	23
3	fakestudent1	Martinez	Xerxes	fakestudent1.ohsu@gmail.com	fakestudent1.ohsu@gmail.com	23
4	ssommerfall	Sommerfall	Savannah	tlc@ohsu.edu	tlc@ohsu.edu	23
5	afrappenfre	Frappenfre	Apollo	hellerja@ohsu.edu	hellerja@ohsu.edu	23
6						
7						

The Walkthrough

The Blue role will be 23 for users in the self and peer evaluations; 3 for students and 23 for instructors/facilitators in a mentor evaluation.

	A	B	C	D	E	F	G
1	user_id	last_name	first_name	SWTPEVA_EMAIL_ADDRESS	SWTPEVA_EMAIL2	blue_role	
2	sakaiger	Bumps	Billy	sakaiger@ohsu.edu	sakaiger@ohsu.edu	3	
3	fakestudent1.ohsu	Martinez	Xerxes	fakestudent1.ohsu@gmail.com	fakestudent1.ohsu@gmail.com	3	
4	ssommerfall	Sommerfall	Savannah	tlc@ohsu.edu	tlc@ohsu.edu	3	
5	afrappenfre	Frappenfre	Apollo	hellerja@ohsu.edu	hellerja@ohsu.edu	3	
6	kdarwin	Darwin	Kwame	willilaw@ohsu.edu	willilaw@ohsu.edu	23	
7	thomannm	Taha	Maysa	thomannm@ohsu.edu	thomannm@ohsu.edu	23	
8	itot	Ito	Tomo	itot@ohsu.edu	itot@ohsu.edu	23	
9							
10							

The Walkthrough

3. Create a relationship file. For peer and self evaluations, the target and source information can remain the same. For instructor/facilitator evaluations, the instructors need to Source column, and students in the Target column.

Peer/Self Relationship

	A	B
1	Source	Target
2	fakestudent6	fakestudent1
3	fakestudent6	ssommerfall
4	fakestudent6	afrappenfre
5	fakestudent1	fakestudent6
6	fakestudent1	ssommerfall
7	fakestudent1	afrappenfre
8	ssommerfall	fakestudent6
9	ssommerfall	fakestudent1
10	ssommerfall	afrappenfre
11	afrappenfre	fakestudent6
12	afrappenfre	fakestudent1
13	afrappenfre	ssommerfall
14		

BlueNotes 2017 - Peer and Self

Student Facilitator Relationship

	A	B
1	Source	Target
2	kdarwin	sakaiger
3	kdarwin	fakestudent1
4	kdarwin	ssommerfall
5	kdarwin	afrappenfre
6	thomannm	sakaiger
7	thomannm	fakestudent1
8	thomannm	ssommerfall
9	thomannm	afrappenfre
10	itot	sakaiger
11	itot	fakestudent1
12	itot	ssommerfall
13	itot	afrappenfre
14		

BlueNotes 2017 - Student



The Walkthrough

The Import/Export section, the user file needs to be used for both the Source and the Target. This is the case for peer, self, and instructor/facilitator projects. Click “Import” to import the file.

Admin >> Data Sources >> Import - Bluenotes2017 SandP Peer Rel

Info Data Import/Export Display Settings

Importing Scheduling Import History Email Notifications

System Fields

Source Bluenotes2017 SandP Users ★

Target Bluenotes2017 SandP Users ★

The Walkthrough

4. Create the Definition for the project. Select the "Subject" option, then select the user file for the Subject Source:

Admin » Definitions » Definition - Info

Info Groups Shared Groups Filters Language

Definition Title en ★

Description en

Type Subjects
 Primary/Secondary Subject Pairings
 Primary/Secondary Subject Pairings - Multiple Primary (Multiple Primary Pairings)
 Primary/Secondary Subject Pairings - Multiple Secondary (Multiple Secondary Pairings)

Subject Source ▼ ★ en ★ (Primary Caption)

Secondary Source ▼ en (Secondary Caption)

Pairing Source N/A (Primary/Secondary)

The Walkthrough

5. Create the groups in the definition. You'll need at least one group – users.

Admin » Definitions » Definition - Groups

Info Groups Shared Groups Filters Language

Groups

Results: 1 - 1 of 1 Item(s)

	Group Name	Privileges	Link Type	Edit
<input type="radio"/>	Students	FO	Relationship	Edit

The Walkthrough

Select the "Relationship Datasource" as the Link Type. Then select the user file for the Datasource, then the relationship file for the Relation Table. Then select the "Form Fill Out [FO]" option and click Apply.

Group Details

Group Name: Students en ★

Link Type: Relationship Datasource ▼

Datasource: Bluenotes2017 SandP Users ▼ ★

Relation Table: Bluenotes2017 SandP Peer Rel ▼ ★

Privileges

- Rater Selection [RS]
- Rater Selection Signing [RSS]
- Question Personalization [QP]
- Question Personalization Signing [QPS]
- Form Fill Out [FO]
- Form Fill Out Signing [FOS]
- Report Creation [RC]
- Report Viewing [RV]
- Subject View [SV]

The Walkthrough

6. Create the evaluation project like you would any other project. Notice in the Members section that the evaluatees are present and, if you click an Edit Members link, you should see the evaluators.

Once you finish building your project, publish it.

Selected members for

Select Group: **Students** Privileges:

Results: 1 - 3 of 3 item(s)

<input type="checkbox"/>	First Name	Last Name
<input type="checkbox"/>	Apollo	Frappeiro
<input type="checkbox"/>	Xerxes	Martinez
<input type="checkbox"/>	Savannah	Sommerhal

The Walkthrough

6. Test the project by logging in as a student. Depending on the evaluation open-date, you should see the other students listed in the student's list of available evaluations:

Instructions

Hello Jim Heller,
Please complete the following evaluations. If you have any questions, please contact courseeval@ohsu.edu.

Task type	Description
Fillout	Billy Bumps
Fillout	Savannah Sommerfall
Fillout	Xerxes Martinez

The Walkthrough

Test the project by logging in as a student. If it's a facilitator or instructor evaluation, you'll see the names of the instructors/facilitators.

Instructions

Hello Jim Heller,
Please complete the following evaluations. If you have any questions, please contact courseeval@ohsu.edu.

Task type	Description
Fillout	Billy Bumps
Fillout	Savannah Sommerfall
Fillout	Xerxes Martinez



Q&A



Further
Questions?

Reach me at

willilaw@ohsu.edu or

503-418-6820.



Thank You



Reporting