

AGENDA

Blue Administrator Onboarding Training Camp

Bluenotes GLOBAL 2023 at The Brown Hotel

July 29, 2023

About BOC Training Camp

If you answer “yes” to any of the following questions, this one-day onboarding training camp is for you!

- Have you just finished your first Blue implementation with an Explorance Professional Services consultant and are not sure what’s next for you as your institution’s Blue Administrator?
- Are you curious to learn about what you’d need to do as your institution’s Blue Administrator after the Blue implementation with an Explorance Professional Service consultant is done?
- Did you recently join your institution’s Blue Admin team and are wondering where to begin?

What You Will Leave With

This one-day Blue Administrator Onboarding Training Camp (BOC) is built to ease your mind about where to start by providing an easy-to-digest walk-through of the data journey with Blue from preparing the data, to building the evaluation instrument, and to delivering reports with insight to the different stakeholders.

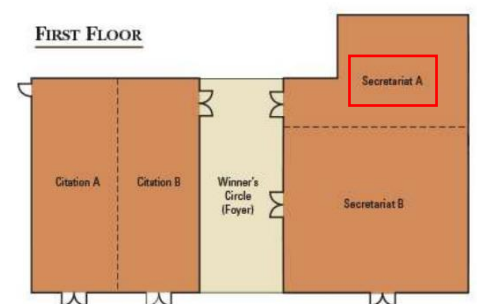
You will walk away with a big picture overview and confidence to forge forward, understanding the data journey with Blue through hands-on experience about what you need to do for your next course evaluation project implementations in Blue and why.

Location

- The Brown Hotel
335 West Broadway, Louisville, Kentucky 40202
Room: Secretariat A, 1st Floor

Instructors

- Krimo Bouaou, Senior Customer Success Manager, Explorance
kbouaou@explorance.com
- Mohammed Sheraidah, VP Solution Architecture, Explorance
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- Rittu Sehgal, Senior Solution Analyst, Explorance
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Saturday, July 29, 2023

9am – 10am Location: Secretariat B	Breakfast
10am – 11am Location: Room: Secretariat A	Welcome and Overview of the Training Agenda Course Evaluations Overview in Blue <ul style="list-style-type: none"> Learn what process, stakeholders, and technologies are involved in the implementation of course evaluations with Blue <p><i>There will be a morning break with snacks and refreshments.</i></p>
11:15am – 12:15pm Location: Room: Secretariat A	Launching your Course Evaluation Project <ul style="list-style-type: none"> Have hands-on experience in copying your course evaluation project, preparing and validating it for the new semester, and launching it
12:15pm – 1pm Location: Secretariat B	Lunch
1pm – 2pm Location: Room: Secretariat A	Managing Live Course Evaluations <ul style="list-style-type: none"> Learn how to monitor response rates, change evaluation dates, add/remove evaluations, and send notifications
2pm – 3pm Location: Room: Secretariat A	Distributing Reports <ul style="list-style-type: none"> Get hands-on experience in copying your reports, preparing and validating them for the new semester, and distributing the reports to the designated viewers – via static report viewers and dynamic report viewers <p><i>There will be an afternoon break with snacks and refreshments.</i></p>
3:15pm – 5pm Location: Room: Secretariat A	Change Management and Extending the Power of Blue <ul style="list-style-type: none"> Learn about various Blue features and functionalities that allow you to build a more automated and engaging course evaluation process, how you can plan to implement changes, and what resources you can count on for support